Marie Skłodowska-Curie Actions-ITN
H2020-MSCA-ITN-2015-675789-ARCADES

Mid-Term Meeting
30 November-01 December 2017

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European Commission
Research Executive Agency
Unit REA-A1
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Outline:

1 - The role of REA
2 - Why a MTR? What is a MTR?
3 - Contractual Obligations
4 - Reporting
5 - Financial aspects
6 - Future perspectives
1. The role of REA
1. The role of REA

**Research Executive Agency (REA)**

- Funding body created by the European Commission to foster excellence in research and innovation
- Set up in 2007, gained autonomy in June 2009
- Manages large parts of H2020, including the Marie Skłodowska-Curie Actions
- Manages over 7,000 research projects (H2020+FP7 legacy)
- Located in Brussels, Belgium (Covent Garden building, Place Rogier)
- [http://ec.europa.eu/research/rea/index.cfm](http://ec.europa.eu/research/rea/index.cfm)
Unit REA-A1
Marie Skłodowska-Curie Actions
Innovative Training Networks

- Our team = around 65 people. Head of Unit, Deputy Head of Unit, Panel Coordinators, Project Officers, Project Assistants, Financial Officers, Legal Officers etc.

- Each Project Officer is member of a panel (ENG, LIFE, PHY, MATH, ENV, CHE, ECOSOC) and manages around 40 projects

- Your Project Officer is one of your main correspondents in REA (with FOs and PAs) – Always contact with him/her for questions/doubts
Mid-Term Review:

- **Art 19.1 Contractual Obligation**
- **Objectives**
  - **Meet** with the project team
  - **Update** on the project progress
  - **Discuss** any questions, concerns, difficulties
  - **Find** solutions
- **Not just a scientific evaluation, but a unique opportunity to exchange views**
- **Useful?**
  - Consortium and fellows on spot help in case of problems
  - REA future planning of MSCA
Mid-Term Review:

- **Distribution of roles:**
  - *Project Coordinator* = presentation of mid-term report
  - *Beneficiaries* = activities carried out, role in the network
  - *Researchers* = scientific work & exchange of knowledge performed
  - *External reviewer* = assessment of scientific progress
  - *REA* = ask questions/details, give guidance and recommendations

- **Final outcome:**
  - Interactive participation of each of us to make the meeting useful, open discussion, **constructive dialogue** between all network and REA
  - Detect and correct **deviations** to allow a smooth and successful project implementation (according to the original plan i.e. Annex I)
Role of the Coordinator

Article 41.2b of the GA

• Monitor implementation of the action
• Act as intermediary for all communication between consortium and the REA
• Request and review any document or information required by the REA
• Submit the deliverables and reports to the REA
• Ensure payment to other beneficiaries without delays
• Inform the REA of the amounts paid to each beneficiary, if required
• Submit Consortium Agreement (contractual obligation for EID)
• Etc.

Coordinator cannot delegate those tasks to other beneficiaries or subcontract to a third party
**Role of the Beneficiaries**

Article 41.2a of the GA

- Inform the coordinator of any events likely to affect the implementation of the action
- Submit to the coordinator timely
  - Individual financial statement
  - Data needed to draw up the technical reports
  - Ethics committee documents and information
  - Any other needed documents
- Etc.

**Beneficiaries** are **jointly** liable for the **technical implementation** of the action. If a beneficiary fails to implement part of the action, other beneficiaries become responsible for it without any additional EU contribution.

**Beneficiaries** have **individual** responsibility for their own **financial statement**.
Role of REA

Monitoring Project Implementation

- The Agency must monitor the activities of the projects in order to assess and verify:
  - that the beneficiaries implement the project as described in the Annex 1 of the Grant Agreement (GA) (Description of the action - DoA).
  - the eligibility of the costs claimed.

- In order for the Agency to verify that the project is implemented properly, the beneficiaries must submit any information requested, and in particular the deliverables and reports detailed in the GA.
**Periodic report - technical report**

**Part A**
- Publishable summary
- Deliverables, milestones, risks, etc.
- Dissemination & communication activities
- Innovation, SME impact, gender
- Researchers, Recruitment, Secondments, Trainings, fellows’ individual projects
- EID hosting of fellows (EID projects only)
- EJD-enrolment in PHD (EJD projects only)

**Part B - narrative part**
- Explanation of the work carried out by the beneficiaries and overview of progress
- Update of the plan for exploitation and dissemination of results
- Explanations on deviations from DoA

Information entered in the IT tool through the Continuous Reporting module.

Uploaded as PDF document following the MSCA template.
Periodic report - financial report

✓ Individual financial statements (Annex 4 to the GA)

✓ Explanation of the use of resources and the information on in-kind contributions provided by third parties from each beneficiary for the reporting period concerned;

✓ A periodic summary financial statement including the request for payment

Report generated automatically by the IT tool based on the information entered through the Periodic Reporting module.
### MSCA Allowances

<table>
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<tr>
<th>Organization name</th>
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<th>A3</th>
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<th>Mobility allowance</th>
<th>Family allowance</th>
<th>Research, training and networking costs</th>
<th>Management and indirect costs</th>
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<td>21,600.00 €</td>
<td>9,000.00 €</td>
<td>64,800.00 €</td>
<td>43,200.00 €</td>
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<td>43,200.00 €</td>
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* Multiplied by the country coefficient

Paid to the fellows

For the activities carried out by the institutions

Managed by the institutions for the fellows

Base rates for 2015

1 unit = 1 month of eligible ESR
Eligibility of unit costs

Eligibility of unit costs is linked to eligibility of units

Costs of recruited researchers are eligible if:

• the number of units declared corresponds to the actual number of months spent by the recruited researchers on the research training activities

• the recruited researchers comply with the conditions specified in Article 6.2 of GA

• the costs have been fully incurred for the benefit of the recruited researchers
B.1 Research, training and networking costs

"The eligibility of the Institutional costs is linked to the eligibility of the Costs for the recruited researcher"

How much?

Fixed amount of EUR 1 800 per implemented person-month

What is it used for?

To contribute to expenses related to, for example:

- Research costs
- Training courses
- Participation of researchers in training events and conferences
- Secondments (including travel and accommodation)
- Co-ordination between participants
- Tuition fees (if applicable)
B.2 Management and indirect costs

What is it used for?

- Costs associated with the preparation of the reports and other documents required by the REA:
  - Researcher declarations, deliverables, 1st year progress report, periodic reports and final report.

- Personnel costs of the Project Manager or Admin Staff

- Maintenance of the consortium agreement.

- The overall legal, ethical, financial and administrative management for each of the beneficiaries.

- Indirect costs of the action.
How is it distributed between the beneficiaries?

- Calculated according to the person-months per beneficiary.
- The full amount must be reported by the beneficiary paying the fellow.
- The consortium can agree to distribute it differently, in which case it should be addressed in the consortium agreement, but not in the reports.
**Fellow's name:** Automatically filled in from Researcher Declarations

**Number of units:** Automatically filled in from Researcher Declarations

**Total amount:** Automatically filled in based on unit costs

- All information is retrieved from Researcher Declarations
- Corrections in IFS are possible only via RDs

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**5-Financial aspects**

**Model Annex 4**

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<th>Unit</th>
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**Eligible contributions**

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**Reimbursement rate**

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**Maximum grant amount**

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**Financial Report** Individual financial statement

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**Individual financial statement**

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**Research Executive Agency**
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After ARCADES ???

MSCA-IF

MSCA-RISE

LEIT: ICT-Technologies for Digitising European Industry:
i) Computing technologies for cyber-physical systems
ii) Robotics in Application Areas

Innovation in SMEs

SC3: Energy-efficient Buildings

JTI: Clean sky-Smart Wings

6-Future perspectives

MSCA/ERC/FET

SC/LEIT/JTI's

Frontier research in Europe

Early-stages of the science and technology research and innovation around new ideas towards radically new future technologies.

International and inter-sector collaboration through research and innovation staff exchanges, sharing of knowledge and ideas from research to market for the advancement of science and development of innovation.

Experienced researchers wishing to diversify their individual competence:
• advanced training
• International mobility
• Inter-sectoral mobility
Tips for the second Period

- Organise a Project Meeting in Brussels
  - Project aware of the policy context and related initiatives in a sector
  - EC + REA aware of the content produced by projects in a sector

- Participate to the Open Research Data Initiative
  - Mandatory for all H2020 projects from 2017 call
  - Open Science high in EC Research Policy Agenda
  - Obligation to provide Open Access Publication in H2020 projects

- Highlight innovative aspects of the project
  - Innovation potential - assessment of innovation
  - Innovation capacity - assessment of innovators

- Get in contact with other H2020 ITN projects
  - Common Dissemination Booster (2018)
  - Mutual participation to Final Conferences in 2018/2019
  - Common final review

- Joint Doctorate award
  - Added value for the project
  - Opportunity for students
Thank you for your attention!

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